

**Radio Western**  
**BOARD OF DIRECTORS ROLE DESCRIPTION**

**EFFECTIVE:** TBD

**SUPERSEDES:** Undated

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**AUTHORITY:** Board of Directors

**RATIFIED BY:** N/A

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**1.00 ROLE OF THE BOARD**

1.01 In general, the Board will:

- (1) Organize itself to ensure that Radio Western's mission, vision, principles and objects of incorporation are fulfilled;
- (2) Provide strategic leadership for the station;
- (3) Ensure that the behaviour of staff, volunteers and board is ethical, legal and prudent;
- (4) Ensure that the values, perspectives and diversity of the Western University and greater London community are taken into account in all decision-making.

1.02 Specifically, the Board will:

- (1) Produce written governing policies which clarify:
  - i. CHRW's vision, mission, principles, and purpose;
  - ii. Standards against which management, volunteers and Board performance will be measured;
  - iii. Principles for delegating responsibilities and monitoring results;
  - iv. Principles and values directing Board decisions and methods.
- (2) Ensure effective performance of the Station Manager through:
  - i. Appropriate and clear delegation of authority;
  - ii. Monitoring performance against established Board policy criteria;
  - iii. Providing leadership support to the Station Manager.
- (3) Play an active role in community and stakeholder relations through:
  - i. Formally representing CHRW to potential funders and private, public and community stakeholders;

- ii. Regularly attending CHRW community events and mandatory attendance at the Annual General Meeting;
  - iii. Leveraging personal and professional networks to assist CHRW.
- (4) Exercise the powers and duties vested to it by:
- i. Setting strategic priorities including broad operational priorities while focusing on intended long-term impacts;
  - ii. Participating on committees of the Board as necessary;
  - iii. Assessing effectiveness by monitoring the performance of individual board members as well as the effectiveness of the board as a whole;
  - iv. Meeting its fiduciary responsibilities to CHRW by fulfilling its duty of loyalty and duty of care;
  - v. Ensuring fiscal accountability and the financial support and resources necessary for Radio Western to fulfill its vision, mission, and purpose.

*\*The above policy was adapted from the Pillar Non-Profit Network's Governance Policies Handbook.*